



UTILITY ANALYST

Southern California Public Power Authority (SCPPA) is seeking applicants for immediate hire for the position of Utility Analyst. SCPPA is a joint action agency, that was created in 1980 by the Publicly Owned Utilities (POUs) in Southern California to provide financing for their participation in electric generating facilities and high voltage transmission lines. The twelve SCPPA members include the cities of Anaheim, Azusa, Banning, Burbank, Cerritos, Colton, Glendale, Los Angeles, Pasadena, Riverside, Vernon, and the Imperial Irrigation District. Together, our members serve over two million residential and business customers in Southern California, representing a population of approximately 4.8 million people. SCPPA currently manages 39 different transmission, electric generation, and natural gas projects on behalf of the Members located across the western United States.

Under general direction, the Utility Analyst is responsible for monitoring utility projects for contract compliance and budget reconciliation for the Southern California Public Power Authority's (SCPPA) current operating projects, including traditional and renewable generation, transmission, and natural gas reserves projects. Duties also include assisting in the creation of the annual project and administrative budgets totaling over \$800 million, onboarding new projects, and ongoing management of operating projects. Additional duties include creating and managing budget reports, performing financial analysis, and supporting special projects in the Finance and Assets & Special Projects Departments. The Utility Analyst position is a professional level classification and individual contributor. The position reports to the Director of Asset Management & Special Projects while providing significant support to the Finance Department as well as SCPPA Member working groups.

Job Functions:

Identify and resolve contract, budget and performance issues with the various companies and agencies involved with current projects. Coordinate with Legal to identify and resolve contract and related legal issues in current projects. Provide functional support to the SCPPA working groups and committees, including Renewable Energy and Natural Gas Member Working Groups along with the Finance Committee. Serve as an alternate representative for SCPPA in operating and management committees for joint participation projects as well as natural gas reserves and communications working groups. Assist with annual administrative and project budget creation and prepare quarterly reports comparing actual expenditures to budgets. Prepare and provide updated reports for project credit support facilities. Organize files of all project information to allow Members and SCPPA staff to access project records and documents. Participate in natural gas trading activities as needed. Assist with the negotiation, evaluation, and approval of service contracts, and supervise consultants and vendors in the achievement of requested tasks. Perform settlement checkout and invoicing for natural gas trades. Coordinate between SCPPA Accounting and Project Participants. Coordinate between SCPPA Project Participants and project operators. Develop written and oral reports describing the status of projects, both operational and financial. Western Renewable Energy Generation Information System (WREGIS) accounting of Renewable Energy Credits generated by SCPPA projects for SCPPA members.

Knowledge of:

Electric utility industry operations, including generation, transmission, and distribution systems. Utility project accounting including billing, collection, rates, debt servicing, bond funding, purchasing, and treasury. Utility project contracts including performance guarantees, penalty sections, expiration date issues, re-negotiations and new regulations that impact an existing contract. Specific issues in each form of power including all forms of renewables including solar, wind, geothermal, as well as natural gas, coal, hydroelectric and nuclear. Power

purchase agreements to interpret the specific financial or technical issues that arise during the course of an agreement that needs to be resolved. CAISO market scheduling and settlements. Principles of budget and financial analysis and tracking actual expenditures against plan. Microsoft Excel, Word, PowerPoint and modern information and financial analysis systems.

Ability to:

Manage priorities to ensure the most critical project issues are responded to in a timely manner. Communicate effectively in writing and orally to all parties involved in the management of SCPPA projects. Conduct critical thinking and offer credible solutions. Analyze complex data. Implement the most current methods of project accounting including third-party payments and debt financing. Conduct on-site review of a project to observe issues in dispute and clarify the contractual obligation of any party to the current agreement. Read and understand contracts and service agreements. Explain complex issues in a written form that are understandable to affected parties. Use accounting software and Excel, Word and PowerPoint. Work independently and in groups. Establish and maintain effective working relationships. Follow directions and manage time. Display enthusiasm for new and diverse tasks, including learning new skills and working in cross-functional areas beyond day-to-day responsibilities.

Education, Training and Experience:

A Bachelor's degree in engineering, finance or other relevant major is required with a minimum 2 years of experience in an operating utility or similar organization. Experience in a publicly owned utility or joint powers authority; general knowledge of engineering principles, accounting practices, and contracts; and familiarity with types of electric generation and transmission is preferred. An advanced degree will count towards one year of work experience.

The annual salary range is \$61,200 to \$81,600, depending on qualifications. SCPPA offers generous benefits as part of the State of California Public Employees Retirement System (CalPERS). The successful candidate must pass a post-offer medical examination, including a drug screen. Qualified candidates should submit a letter of application, and a resume to the attention of Katie Ellis, SCPPA Director of Asset Management and Special Projects, 1160 Nicole Court, Glendora, California 91740. Submit an email to jobs@scppa.org. See SCPPA website for more information: www.scppa.org