

PRINCIPAL POWER RESOURCES SPECIALIST & SENIOR POWER RESOURCES SPECIALIST

City of San José, CA

Department of Community Energy





THE COMMUNITY

Known as the “Capital of Silicon Valley,” the City of San José plays a vital economic and cultural role anchoring the world’s leading region of innovation. Encompassing 178 square miles at the southern tip of the San Francisco Bay, San José is Northern California’s largest city and the 10th largest city in the nation. With more than one million residents, San José is one of the most diverse large cities in the United States. San José’s transformation into a global innovation center has resulted in one of the largest concentrations of technology companies and expertise in the world, including major tech headquarters like Cisco, Adobe, Samsung, and eBay as well as start-ups and advanced manufacturing.

San José’s quality of life is unsurpassed. Surrounded by the Diablo and Santa Cruz mountain ranges and enjoying an average of 300 days of sunshine a year, residents have easy access to the beaches along the California coast including Santa Cruz, Monterey, and Carmel; Yosemite and Lake Tahoe in the Sierra Nevada; local and Napa Valley wine country, and the rich cultural and recreational life of the entire Bay region.

San José has received accolades for its vibrant neighborhoods, healthy lifestyle, and diverse attractions from national media including Business Week and Money magazines. The downtown area is home to high-rise residential projects, theaters, museums, and diverse entertainment attractions such as live music, live theater, cafes, restaurants, and nightclubs. Inquiring minds are served by the Tech Museum of Innovation, the San José Museum of Art, and many local galleries and venues. Nineteen public school districts and over 300 private and parochial schools provide residents with a range of educational choices. Universities in and near the city include San José State University, Santa Clara University, Stanford University, and three University of California campuses.

In 2011, the City adopted *Envision San José 2040*, a long-term growth plan that sets forth a vision and a comprehensive road map to guide the City’s anticipated growth through the year 2040. The Plan proactively directs significant anticipated growth in new homes and workplaces into transit-accessible, infill growth areas and supports evolution toward a more urban landscape and lifestyle. The San José area is powered by one of the most highly educated and productive populations in America. More than 40% of the workforce has a bachelor’s degree or higher, compared with 25% nationally. Forty percent of San José residents are foreign born, and 50% speak a language other than English at home.

San José is proud of its rich cultural diversity and global connections, and the essential role the City plays in connecting residents and businesses to the nation and the world.

THE CITY GOVERNMENT

The City of San José is a full-service Charter City and operates under a Council-Manager form of government. The City Council consists of 10 council members elected by district and a mayor elected at large. The City Manager, who reports to the Council, and his executive team provide strategic leadership that supports the policy-making role of the Mayor and the City Council and motivates and challenges the organization to deliver high quality services that meet the community’s needs. The City actively engages with members of the community through Council-appointed boards and commissions.

In addition to providing a full range of municipal services including police and fire, San José operates an airport, municipal water system, a regional wastewater treatment facility, some 200 neighborhood and regional parks, and a library system with 24 branches. The City also oversees convention, cultural, and hospitality facilities that include the San José McEnery Convention Center, Center for the Performing Arts, California Theater, Mexican Heritage Plaza, Dolce Hayes Mansion and Conference Center, and the SAP Center San José – home of the National Hockey League’s San José Sharks.

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City operations are supported by 6,250 positions and a total budget of \$3.5 billion for the 2017-2018 fiscal year. San José is dedicated to maintaining the highest fiscal integrity and earning high credit ratings to ensure the consistent delivery of quality services to the community. Extensive information regarding San José can be found on the City's website at www.sanjoseca.gov.

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THE COMMUNITY ENERGY DEPARTMENT

To help accomplish its goal of being both innovative and environmentally responsible, the City of San José created the Community Energy Department in August 2017 to administer San José Clean Energy, the City's brand new Community Choice Energy (CCE) program. The mission of the Community Energy Department is to reduce Citywide greenhouse gas emissions, lower energy rates, and provide our community with a choice of energy providers, in addition to providing transparency, accountability, and outstanding customer service.

The Community Energy Department will begin a phased process of rolling out clean energy services to municipal facilities, residents, and commercial customers in September 2018, and will be fully operational in March 2019. On December 18, 2018, the San Jose City Council approved the funding for two new full-time positions: the Principal Power Resources Specialist and the Senior Power Resources Specialist.

THE PRINCIPAL POWER RESOURCES SPECIALIST

Reporting to the Community Energy Department's Deputy Director of Power Resources, the **Principal Power Resources Specialist** will be responsible for managing and planning the activities of major technical projects and highly complex contracts for the Community Energy Department. This position requires a BA/BS degree (master's desired) and six (6) years of progressively responsible related experience.

Typical duties of this position may include, but are not limited to:

- Manages and oversees the most financially complex and high risk energy resource planning, contracting, negotiations, services, and agreements.
- Develops, manages, and directs the implementation of short and/or long-term operating financial plans related to energy portfolios and operations.
- Presents reports and information to the City Council, boards, committees, and other divisions or departments.
- Directs and coordinates audits on power purchases and sale agreements.
- Provides advanced level technical guidance to subordinate staff and contractors.
- May serve in the absence of the Deputy Director, as required.
- Provides recommendations and coordinates preparation and monitoring of the Department's budget, including revenue and expense forecasting and analysis.
- Prepares budget documents and reports.

The salary range for this position is \$126,125.56 to \$157,655.91 per year. **The actual salary shall be determined by the candidate's qualifications and experience. In addition to the starting salary, employees in this classification shall also receive an approximate five percent (5%) ongoing non-pensionable compensation pay (approximately \$132,431.84 to \$165,538.71).**

THE SENIOR POWER RESOURCES SPECIALIST

The **Senior Power Resources Specialist** will be responsible for coordinating and planning the negotiation of complex energy resource supply contracts, services, and agreements. This position requires a BA/BS degree and three (3) years of experience in energy resources operations, planning, purchasing, scheduling, or contract negotiations.

Typical duties of this position may include, but are not limited to:

- Performs energy resources and supply and demand-side management analysis.
- Oversees energy risk management.
- Energy forecasting.
- Monitors, tracks, and validates California Independent System Operator (CAISO) scheduling and settlements.

- Provides technical compliance with applicable federal, state, and local laws.
- Assists in the preparation of the Department's budget, including revenue and expense forecasting and analysis for budget proposals and reports.
- Prepares reports and makes recommendations to management.
- Conducts marked-to-market, rate, and cost of service studies; benchmarks utility activities, services, and costs with comparator agencies and prepares recommendations based on comparator findings.
- May represent the Department and/or City at events or meetings.
- May serve as a liaison to electric utility agencies and regulatory bodies.

The salary range for this position is \$106,121.60 to \$130,000.00 per year. **The actual salary shall be determined by the candidate's qualifications and experience. In addition to the starting salary, employees in this classification shall also receive an approximate five percent (5%) ongoing non-pensionable compensation pay (approximately \$111,427.68 to \$136,500.00).**

BENEFITS

The City provides an excellent array of benefits, including:

- **Retirement** – Competitive defined benefit retirement plan with full reciprocity with CalPERS; defined contribution plan available as an option.
- **Health Insurance** – The City contributes 85% towards the premium of the lowest cost non-deductible plan. There are several plan options.
- **Dental Insurance** – The City contributes 100% of the premium of the lowest priced plan for dental coverage.
- **Personal Time** – Vacation is accrued initially at the rate of three weeks per year with amounts increasing up to five weeks after 15 years of service. Executive Leave of 40 hours is granted annually and depending upon success in the Management Performance Program could increase to up to 80 hours. Sick Leave is accrued at the rate of approximately 8 hours per month.
- **Holidays** – The City observes 14 paid holidays annually.
- **Deferred Compensation** – The City offers an optional 457 Plan.
- **Flexible Spending Accounts** – The City participates in Dependent Care Assistance and Medical Reimbursement Programs.
- **Insurance** – The City provides a term life policy equal to two times annual salary. Long-term disability and AD&D plans are optional.
- **Employee Assistance Program** – The City provides a comprehensive range of services through the EAP.

For more information on employee benefits, visit the City's benefits Website: <http://www.sanjoseca.gov/index.aspx?NID=707>.

HOW TO APPLY

Apply immediately at www.alliancerc.com. Applications will be reviewed as they are received and interviews will be scheduled as soon as possible. For questions and inquiries, please contact:

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