



**CITY OF REDDING**  
**invites applications for the position of:**

## **Electric Utility System Operator - Distribution**

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**SALARY:** \$46.72 - \$56.79 Hourly  
\$8,503.04 - \$10,335.78 Monthly

**OPENING DATE:** 03/11/19

**CLOSING DATE:** 04/18/19 11:59 PM

### **DESCRIPTION:**

The City of Redding Electric Utility is seeking a highly qualified and self-motivated individual to fill a current vacancy within the Power Control Center Distribution group. Under general supervision, this position is responsible to direct the safe and reliable operation, control, and monitoring of the Redding Electric Utility's Distribution and Sub-Transmission systems while operating under the policies and procedures set forth by the City of Redding Electric Utility.

### **EXAMPLES OF DUTIES:**

Prepare, check, and administer the execution of safe and reliable switching procedures, both for City personnel and in coordination with other interconnected utilities; maintain and update the maps which indicate the current electric system status; monitor and maintain equipment loading levels to prevent damage during switching and various loading periods; prepare necessary reports to advise City personnel of system events; prepare the necessary reports as required to meet City and regulatory agency requirements; respond to customer problems in a courteous, efficient, and professional manner; contact other City Departments as required to advise them of outages pertaining to their equipment; make rapid decisions on the best and safest method of handling emergency situations, outages, and curtailments; and take corrective action when required; work with engineers and support staff to develop and improve software and automation processes, assist in the development of operational procedures for distribution system operation, assist with training; obtain and maintain applicable certifications as required; Perform related duties as assigned.

### **TYPICAL QUALIFICATIONS:**

Knowledge of: Electric Utility operating practices; Electric Utility equipment limitations; system protection equipment as these apply to the Electric Utility; principles and practices of mathematics as it pertains to Electric Utility operations.

Ability to: Interact effectively with the public and employees; demonstrate strong internal and external communication skills; build and maintain relationships with the public and fellow utility personnel; make rapid decisions in emergency situations; read, interpret, and maintain maps that indicate current electric system status; operate a personal computer and SCADA system; operate two-way radio equipment; perform duties with safety, skill and efficiency; work independently and alone; multi-task; and apply the practices and procedures of neighboring utilities regarding emergency situations; respond to customer problems in a courteous, efficient, and professional manner; and work a shift schedule.

Education & Experience: Any combination of training and experience that provides the required knowledge, skills, and abilities is qualifying; typical education would include the completion of industry acknowledged coursework in system operations (WECC System Operator classes or equivalent), or an applicable apprenticeship or two years college coursework from an accredited college or university. Typical experience would include **three years relevant experience** with an Electric Utility. Two additional years (two years) of extensive experience in an Electric Operations Center as a Distribution System Operator or Dispatcher may be used to substitute for the two years of college coursework.

Special Requirements: Possession of a valid California driver's license, or the ability to acquire one within ten days of appointment. NERC Transmission Operator certification is desirable.

**Employment Incentives:**

- Provide Continuing Education Hours to maintain existing NERC Certification.
- Provide training and testing to obtain up to a Balancing, Interchange and Transmission (BT) NERC Certification for new hires without a NERC Certification.
- Provide employment assistance resource list for spouse or domestic partner.

**APPLICATION AND EXAMINATION PROCESS:**

**Please be advised all notifications pertaining to this recruitment (e.g. exam invitations, exam results) will be e-mailed to you at the e-mail address provided on your employment application. Please be sure to provide your current and complete e-mail address. Check your inbox as well as your spam folder for correspondence as your e-mail provider or personal settings may flag the e-mail as spam. Contact the Personnel Department with any questions.**

Application Process: Interested individuals must submit a City of Redding online employment application by the closing date in order to be considered.

Incomplete applications may not be processed. Meeting the announced requirements does not guarantee selection into the examination process. Applications will be reviewed to determine those best qualified to be tested.

Examination Process: A written exam will be administered. An oral board will be conducted for those who successfully pass the written exam.

Veterans Credit: Veterans who have received an honorable discharge from the military service and receive a passing score on the examination will have 2 points added to their final examination score. To obtain this credit, veterans **MUST** provide a copy of the DD214, indicating honorable discharge, **WITH EACH EMPLOYMENT APPLICATION BEFORE THE CLOSING DATE.**

**AN EQUAL OPPORTUNITY/FEDERAL AFFIRMATIVE ACTION EMPLOYER**

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.cityofredding.org>

Position #315E 853 032019  
ELECTRIC UTILITY SYSTEM OPERATOR - DISTRIBUTION  
CJ

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Redding, CA 96001  
(530) 225-4065

[personnel@cityofredding.org](mailto:personnel@cityofredding.org)

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