



CITY OF REDDING
invites applications for the position of:

Electric Manager - Line

SALARY: \$47.13 - \$74.41 Hourly
\$3,770.31 - \$5,952.92 Biweekly
\$8,169.00 - \$12,898.00 Monthly
\$98,028.00 - \$154,776.00 Annually

OPENING DATE: 04/11/19

CLOSING DATE: 05/05/19 11:59 PM

DESCRIPTION:

The City of Redding is seeking a highly qualified and motivated individual, under general direction, to plan, budget, organize, direct, and coordinate the activities of the Line Operations group of Redding Electric Utility. This group includes line crews, tree trimming crews, inspectors of distribution equipment, troublemen, warehouse staff and other support personnel. This position performs a variety of analytical and managerial work to improve and document the safety, compliance and productivity of the Electric Utility Line operations.

EXAMPLES OF DUTIES:

NOTE: The following are the duties performed by employees in this classification. However, employees may perform other related duties.

Not all duties listed are necessarily performed by each individual in the classification.

Exercise direct management over assigned staff and other field operations and administrative support staff; research and develop specifications for electric construction equipment, vehicles, and supplies. Analyze maintenance records, downtime and indirect costs associated with the Electric Utility field equipment; study the daily operating procedures of the field operations group to identify areas where efficiency improvement can be achieved without impacting worker safety; represent the division and department to outside agencies and organizations; work with the staff of other departments and other utilities to facilitate implementation of procedures which will result in improved efficiency of the Electric Utility in its delivery of electric service; participate in outside community and professional groups and committees; manage implementation of required training programs for field operations staff. Maintain records of training provided to each member of the field crews to ensure adequate training has been provided; oversee a comprehensive safety program and participate in Utility-wide and City-wide safety initiatives. Coordinate investigation of all work-related injuries, illnesses and operating incidents affecting the field operations staff; review laws, regulations and codes which may affect line operations of the Electric Utility. Request an interpretation and assessment of potential impact of such laws, regulations and codes on the Electric Utility/City from the City Attorney; coordinate/balance the efforts of the field crews between preventative maintenance and service to new development, including reinforcement of the existing system to support new development. Coordinate construction activities with the electric warehouse; perform related duties as assigned.

TYPICAL QUALIFICATIONS:

Knowledge of: Principles and practices of electrical theory as applied to electrical circuits and wiring systems; day to day field operation activities of an electrical utility including methods, equipment, tools, and materials used in electrical underground and overhead constructions, maintenance, and repair work; pertinent local, State (including General Orders 95, 128, & 165), Federal rules, regulations and laws; modern office procedures, methods and computer equipment; warehouse and inventory management, general principles of personnel management, budget development, implementation and monitoring, training, performance evaluation, labor contracts, and work safety including Cal OSHA regulations.

Ability to: Organize, implement and direct distribution operations/activities, while maintaining a successful culture of safety and compliance. On a continuous basis, analyze budget and technical reports; interpret and evaluate staff reports;; problem solve department related issues, remember various rules and procedures; and explain and interpret policy; analyze costs, opportunities and issues to identify alternative solutions, project consequences of proposed actions and implement recommendations in support of division, department, and City goals; interpret and apply City and department policies, procedures, rules, and regulations; establish and maintain effective working relationships with those contacted in the course of work; communicate clearly and concisely, both orally and in writing.

Education and Experience: Any combination of training and experience that provides the required

knowledge, skills, and abilities is qualifying; typical education would include an Associate of Arts degree from an accredited college, or university, or equivalent in a relevant discipline or extensive vocational education in Electric Utility operations and management. Typical experience would include holding the rating of Journeyman Lineman for at least eight years, three of which shall be as a supervisor, and must have a readily verifiable record of progressively more responsible job assignments.

Special Requirements: Possession of a valid California driver's license, or the ability to acquire one within ten days of appointment.

APPLICATION AND EXAMINATION PROCESS:

Interested individuals must submit a City of Redding online employment application by the closing date in order to be considered. Incomplete applications may not be processed.

Veterans Credit: Veterans who have received an honorable discharge from the military service and receive a passing score on the examination will have 2 points added to their final examination score. To obtain this credit, veterans **MUST** provide a copy of the DD214, indicating honorable discharge, **WITH EACH EMPLOYMENT APPLICATION BEFORE THE CLOSING DATE.**

Incomplete applications may not be processed. Meeting the announced requirements does not guarantee selection into the examination process. Applications will be reviewed by subject matter experts and those applicants found best qualified will be tested.

Examination Process: An oral board interview, practical exercise, or combination thereof may be administered.

Please contact the Personnel Department by the closing date if you require accommodation in the interview/examination process. Medical disability verification may be required prior to accommodation.

AN EQUAL OPPORTUNITY/FEDERAL AFFIRMATIVE ACTION EMPLOYER

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cityofredding.org>

Position #077E 853 042019
ELECTRIC MANAGER - LINE
CJ

777 Cypress Avenue
Redding, CA 96001
(530) 225-4065

personnel@cityofredding.org

Electric Manager - Line Supplemental Questionnaire

- * 1. Have you held the rating of Journeyman Lineman for at least eight years, three of which as a supervisor? If yes, please describe your experience including the number of years and with which employer. If no, please type "n/a."

* Required Question