



CITY OF REDDING
invites applications for the position of:

Electric Utility Demand Side Management Coordinator

SALARY: \$28.55 - \$45.18 Hourly
\$2,284.15 - \$3,614.77 Biweekly
\$4,949.00 - \$7,832.00 Monthly
\$59,388.00 - \$93,984.00 Annually

OPENING DATE: 07/23/19

CLOSING DATE: 08/20/19 11:59 PM

DESCRIPTION:

The Customer Service Division of the Electric Department has approval to fill two (2) Demand Side Management Coordinator (DSMC) vacancies. Under direction, the DSMC will coordinate, administer, and participate in the implementation of the Electric Utility's demand side management (DSM) activities, state mandated energy programs, community out-reach programs including educational programs for elementary through high school students involving curriculum on safety, energy efficiency and conservation of precious resources, and conduct residential and small commercial energy audits and report results back to customers with recommendations. The DSMC will work with contractors, consultants, and customers in order to facilitate projects.

EXAMPLES OF DUTIES:

NOTE: The following are the duties performed by employees in this classification. However, employees may perform other related duties. Duties listed are not necessarily performed by each individual in the classification.

Investigate, evaluate, audit, and propose program implementation regarding DSM programs, energy efficiency upgrades, hybrid technologies, and other related energy concepts and initiatives; Develop strategies for marketing and implementing cost-effective DSM programs and other energy related initiatives, e.g. energy building initiatives; Assist in the development and administrative program procedures and organizational structures of DSM programs, and other energy efficient products and/or services found applicable and relevant to the Redding community; Assist in the preparation of the budget and the long and short-range goals for DSM, specifically other cost effective programs that will assist in reducing the utility's net costs and ensure compliance with state and federal regulations; Speak to and resolve concerns for customers and/or community groups, i.e., schools and other civic organizations on DSM, electrical safety; conduct seminars on DSM, assist in organizing annual Energy Fairs, and provide public outreach and information services; Coordinate, inspect, and review the activities of professional contractors to the City who are working on DSM programs, and other energy initiatives and program offerings deemed applicable; Perform residential and small commercial audits as requested; Perform related duties as assigned.

TYPICAL QUALIFICATIONS:

Knowledge: The basic principles of electricity, principles, technologies and practices of DSM programs and other related energy programs and/or services; supervision, budget practices, computer modeling, report writing, research techniques and marketing; methodologies for evaluating DSM programs and other energy related programs or offerings, electric utility economics and finance issues related to DSM; principles of heat and heat transfer, general industrial processes, and pertinent regulations and codes related to energy conservation.

Ability to: Interact effectively with the public, federal, state and local officials and other employees; audit, analyze and comprehend technical information related to DSM and other energy initiatives; apply theoretical information to practical application, suggest marketing and promotional strategies, communicate effectively, both verbally and in writing, including public speaking; elicit cooperation, work effectively with business and professional organizations in providing technical information and assistance; operate a personal computer including spreadsheet and database software; prioritize tasks, and learn new subjects rapidly.

Education: Any combination of training and experience that provides the required knowledge, skills, and abilities is qualifying; typical education would include a Bachelor degree from an accredited college or university in engineering, business or public administration, economics, government or related field.

Experience: Typical experience would include three to five (3-5) years increasingly responsible experience in DSM program development, business management, implementation and assessment of markets, business practices or energy products or services.

Special Requirements: Valid California Driver's License or the ability to acquire one within ten days of employment.

APPLICATION AND EXAMINATION PROCESS:

Please be advised all notifications pertaining to this recruitment (e.g. exam invitations, exam results) will be e-mailed to you at the e-mail address provided on your employment application. Please be sure to provide your current and complete e-mail address. Check your inbox as well as your spam folder for correspondence as your e-mail provider or personal settings may flag the e-mail as spam. Contact the Personnel Department with any questions.

Application Process: Interested individuals must submit a City of Redding online employment application by the closing date in order to be considered.

Incomplete applications may not be processed. Meeting the announced requirements does not guarantee selection into the examination process. Applications will be reviewed to determine those best qualified to be tested.

Veterans Credit: Veterans who have received an honorable discharge from the military service and receive a passing score on the examination will have 2 points added to their final examination score. To obtain this credit, veterans MUST provide a copy of the DD214, indicating honorable discharge, **WITH EACH EMPLOYMENT APPLICATION BY THE CLOSING DATE.**

Examination Process: An oral board interview will be administered.

AN EQUAL OPPORTUNITY/FEDERAL AFFIRMATIVE ACTION EMPLOYER

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cityofredding.org>

777 Cypress Avenue
Redding, CA 96001
(530) 225-4065

personnel@cityofredding.org

Position #104E 888 072019
ELECTRIC UTILITY DEMAND SIDE MANAGEMENT
COORDINATOR
CJ

Electric Utility Demand Side Management Coordinator Supplemental Questionnaire

- * 1. Please describe your experience with energy efficiency audits.

- * 2. Please describe any programs you have implemented that involved providing information to the public.

- * Required Question