

**LIVE,
WORK,
EMPOWER
SAN JOSE.**

The City of San José, the Capital of Silicon Valley, is one of the nation's best managed cities and one of the top ten cities in which to live, work, and do business. Moreover, San José is the center of cultural, government and economic activity for the region. The employees of the City of San José have embraced the following values: Integrity, Innovation, Excellence, Collaboration, Respect and Celebration.

In 2017, the City established the Community Energy Department to administer San José Clean Energy (SJCE), a new electricity generation supplier. SJCE is creating a more sustainable future for the community and future generations. The mission of the department is to procure clean, cost-effective energy for the benefit of its customers.

JOIN THE SAN JOSE CLEAN ENERGY TEAM!

POSITIONS

The Community Energy Department's Regulatory and Legislative Compliance Division is seeking to hire:

- one (1) full-time Regulatory/Legislative Specialist I/II, and
- one (1) full-time Senior Regulatory/Legislative Specialist.

These positions report directly to the Division Manager of Regulatory and Legislative Policy.

DUTIES

Regulatory/Legislative Specialist I/II

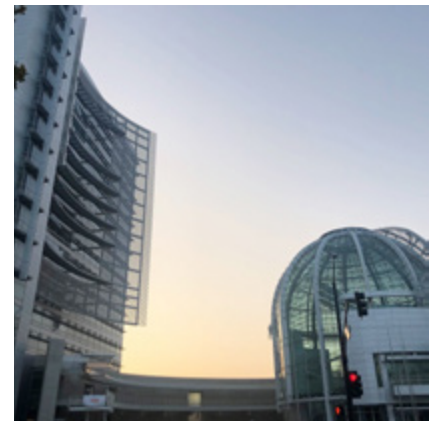
This position will assist and support the division's engagement in a number of complex electric regulatory proceedings in order to effectively advocate for the business interests of SJCE at the California Public Utilities Commission (CPUC), the California Energy Commission (CEC) and the California Independent System Operator (CAISO). Typical duties may include, but are not limited to:

- Perform energy resource planning and electric utility tariff analysis, policy risk assessment, and provide technical analysis to comply with applicable federal, state and local laws
- Support the preparation of comments, data requests, written responses, position papers, analytical models, testimony, and exhibits related to a variety of technical regulatory proceedings
- Track, review, analyze, regulatory filings, proposals and policy issues that could impact SJCE and its customers

Senior Regulatory/Legislative Specialist

In addition to the duties above, this position will provide technical analysis, assess the potential business impacts to SJCE from proposed regulatory changes, and provide expert public representation. Typical duties may include, but are not limited to:

- Perform energy resource planning and electric utility tariff analysis, policy risk assessment, and monitor and respond to CPUC, CEC and CAISO regulatory
- Provide compliance proposals
- Coordinate with technical experts and external regulatory counsel to develop effective and persuasive communications to be presented to the CPUC, CEC, CAISO, California Legislature, and any other legal or regulatory body as required.
- Collaborate and build contacts with other organizations, representatives, and regulatory agencies.



SALARY INFORMATION

Current salary ranges:

- Regulatory/Legislative Specialist I: \$80,454.40 – \$98,030.40
- Regulatory/Legislative Specialist II: \$87,547.20 – \$106,641.60
- Senior Regulatory/Legislative Specialist: \$109,304.00 – \$133,910.40

The actual salary shall be determined by the final candidate's qualifications and experience.

In addition to the starting salary, employees **shall also receive an approximate five percent (5%) ongoing, non-pensionable, compensation pay.**

MINIMUM QUALIFICATIONS

Education

A bachelor's degree in Business, Economics, Engineering, Environmental Studies, Law, Natural Resources, Statistics, or an analytical degree related field to utility business from an accredited college or university is required for both positions.

Experience

	Years in energy resources operations, planning, purchasing, scheduling, or contract negotiations
Regulatory/Legislative Specialist I	None
Regulatory/Legislative Specialist II	1
Senior Regulatory/Legislative Specialist	3

APPLICATION PROCESS

To apply, please complete an application via the City of San José's website at www.sanjoseca.gov/citycareers. The online application includes six job specific questions.

Application direct links and deadlines:

- **Legislative/Regulatory Specialist I/II:** November 25, 2019 at 11:59 p.m.
- **Senior Legislative/Regulatory Specialist:** November 26, 2019 at 11:59 p.m.

If you have questions about the duties of these positions, the selection, or hiring processes, please contact michelle.saechao@sanjoseca.gov.

