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## Senior Power Resources Specialist - Community Energy Department - (2100793)

### About the Department

In 2017, the City established the Community Energy Department to administer San José Clean Energy (SJCE), San José's Community Choice Energy provider. In February 2019, SJCE launched electricity generation service to residents and businesses. Today it serves more than 340,000 customers and has a peak load of almost 1 GW. SJCE is responsible for purchasing over 4,500 GWh of electricity annually and has an annual operating budget of over \$250 million. SJCE is one of 8 Community Choice Aggregators (CCAs) in the Bay Area, and one of 23 in California. It is the largest single-jurisdiction CCA in the state.

SJCE is driven to provide clean, renewable energy at affordable rates to help the city meet its Climate Smart San José goals and provide local benefits. In 2021, SJCE's default energy service, GreenSource, is expected to have 55% renewable energy. Customers can also choose to upgrade to SJCE's TotalGreen service to receive 100% renewable energy. More than 1,300 customers have chosen TotalGreen to date, including large corporate customers Samsung Semiconductor, HPE, Lumentum, and eBay. To meet customer demand for renewable energy, SJCE has invested in 497 MW of new solar, wind, and battery storage across four projects that will begin to generate power by the end of 2021. For more information about the Community Energy Department, please visit: [www.sanjosecleanenergy.org](http://www.sanjosecleanenergy.org).

### Positions & Duties

Please note that applications are currently **not** accepted through CalOpps or any other third-party job board application system. To apply, applicants must complete an application via the City of San Jose's website at [www.sanjoseca.gov/citycareers](http://www.sanjoseca.gov/citycareers).

The Community Energy Department is seeking to fill one (1) full-time **Senior Power Resources Specialist** position for the Regulatory and Legislative Compliance Division. This position reports directly to the Division Manager of Regulatory and Legislative Policy and will provide technical analysis, identify and evaluate the potential business impacts to SJCE from proposed regulatory and legislative changes and provide expert public representation of SJCE.

Under general direction of the Division Manager of Regulatory and Legislative Policy, the Senior Power Resources Specialist will be responsible for engaging in the increasing number of complex electric regulatory proceedings and effectively advocating for the business interests of SJCE at the California Public Utilities Commission ("CPUC"), the California Energy Commission (CEC), and California Independent System Operator ("CAISO") to protect and advance San José business and community interests.

Typical duties of this position may include, but are not limited to:

- Perform energy resource planning and electric utility tariff analysis, policy risk assessment, and monitor and respond to CPUC, CEC and CAISO regulatory rulings and decisions.
- Develop and submit regulatory compliance filings with public agencies.
- Prepare technical comments, data requests, written responses, position papers, analytical models, testimony, and exhibits related to a variety of regulatory proceedings
- Keep abreast of key California regulatory issues affecting SJCE and develop responses including strategy and prioritization of regulatory actions for management consideration
- Track, review, analyze, and summarize regulatory filings, proposals and policy issues that could impact SJCE and its customers.
- Coordinate with technical experts and external regulatory counsel to develop effective and persuasive communications to be presented to the CPUC, CEC, CAISO, California Legislature, and any other legal or regulatory body as required.
- Collaborate with and build contacts with other SJCE Divisions, City Departments, trade organizations, policy representatives, and regulatory agencies.
- Serve as a liaison to regulatory bodies, CCAs and CalCCA
- Other duties as assigned.

### **Salary Information:**

The current salary range for Senior Power Resources Specialist is: **\$112,590.40 - 137,924.80**.

The actual salary shall be determined by the final candidate's qualifications and experience.

In addition to the starting salary, employees in the Senior Power Resources Specialist classification shall also receive an approximate five percent (5%) ongoing, non-pensionable, compensation pay.

### **Competencies:**

The ideal candidate will possess the following competencies, as demonstrated in past and current employment history. Desirable competencies for this position include:

**Job Expertise** – Demonstrates knowledge of applicable professional/technical principles and practices, Citywide and departmental procedures/policies and federal and state rules and regulations.

**Communication Skills** – Effectively conveys information and expresses thoughts and facts clearly, orally and in writing; demonstrates effective use of listening skills and displays openness to other people's ideas and thoughts. Demonstrates basic knowledge of negotiation skills.

**Analytical Thinking** – Approaches a problem or situation by using a logical, systematic, sequential approach.

**Collaboration** – Develops networks and builds alliances; engages in cross-functional activities.

**Supervision** – Sets effective long and short-term goals based on a good understanding of management practices; establishes realistic priorities within available resources; provides motivational support; empowers others; assigns decision-making and work functions to others in an appropriate manner to maximize organizational and individual effectiveness.

**Political Skill** – In taking action, demonstrates an understanding and consideration of how it will impact stakeholders and affected areas in the organization.

**Vision/Strategic Thinking** – Supports, promotes, and ensures alignment with the organization's vision and values; understands how an organization must change in light of internal and external trends and influences; builds a shared vision with others and influences others to translate vision to action.

## Qualifications

### **Minimum Qualifications:**

- **Education:** A bachelor's degree from an accredited college or university in Business, Economics, Engineering, Environmental Studies, Law, Natural Resources, Statistics, or related field to utility business.
- **Experience:** Three (3) years of experience in energy resources operations, planning, purchasing, scheduling, or contract negotiations.
- **Licenses or Certificates:** Valid California Driver's License may be required.
- **Employment Eligibility:** Federal law requires all employees to provide verification of their eligibility to work in this country. Please be informed that the City of San Jose will NOT sponsor, represent, or sign any documents related to visa applications/transfers for H1-B or any other type of visa which requires an employer application.

### **Selection Process:**

The selection process will consist of an evaluation of the applicant's training and experience based on the application, cover letter and resume, and responses to the Job Specific Questions. Only the candidates whose backgrounds best match the position will be invited to proceed in the selection process. Additional phases of the selection process will consist of one or more interviews, one of which may include a practical/writing exercise.

You will be prompted to answer the following job-specific questions during the online application process. Please note that there is a 4,000-character limit, including spaces, for applicable text response.

- Do you have a bachelor's degree from an accredited college or university in Business, Economics, Engineering, Environment Studies, Law, Natural Resources, Statistics, or another related field to the utility industry?
- Please specify your degree (including field of study) and the college, or university, where you obtained your degree. You may also include any additional degrees or applicable certifications that you have achieved.
- Do you have three (3) years of experience in energy resources operations, planning, purchasing, scheduling, or contract negotiations? How have you obtained three (3) years of experience in energy resources operations, planning, purchasing, scheduling, or contract negotiations?
- Describe your experience, as well as final outcomes, of policy and technical proceedings that you have helped develop, evaluate, and/or influenced. In your response, include the techniques that you utilize for writing effective memorandums, policy analyses, etc., related to your policy experience.
- Cite at least one example where you worked on a project that involved community members and/or multiple stakeholder groups. In your response, describe your role in the project and how you handled/resolved any issues that the project encountered.
- Describe an instance in which your supervised staff including prioritizing and assigning work, balancing work-load for staff, and serving as a resource to guide implementation of staff projects and assignments.
- How do you keep informed of the latest developments in your area of specialty in order to maintain your level of expertise?

*You must answer all job-specific questions in order to be considered for this vacancy or your application will be deemed incomplete and withheld from further consideration.*

*If you have questions about the duties of this position, the selection or hiring process, please contact [michelle.saechao@sanjoseca.gov](mailto:michelle.saechao@sanjoseca.gov).*

## Additional Information

### **Additional Information:**

- **Link to Benefits:** [Benefits page](#)
- **Link to Department website:** [Department website](#)
- **California Equal Pay Act Link:** [California Equal Pay Act](#)

To apply, please complete an application via the City of San José's website at [www.sanjoseca.gov/citycareers](http://www.sanjoseca.gov/citycareers). The application deadline is on **Friday, July 30, 2021 at 11:59 PM**. Please allow adequate time to complete the application and submit before the deadline or the system may not save your application. If your online application was successfully submitted, you will receive an automatic confirmation email to the email address you provided. IF YOU DO NOT RECEIVE THE CONFIRMATION, please email [CityCareers@sanjoseca.gov](mailto:CityCareers@sanjoseca.gov) and we will research the status of your application. Please contact Human Resources at (408) 535-1285, or [Human.Resources@sanjoseca.gov](mailto:Human.Resources@sanjoseca.gov) if you have any questions.

**Schedule** Full-time

**Employee Status** Regular

**Job Type** Standard

**Posting Date** Jul 19, 2021

**Minimum Salary** 112,590.40

**Maximum Salary** 137,924.80

**Bargaining Unit 1:** City Association of Management Personnel