



CITY OF PALO ALTO
invites applications for the position of:
**ELECTRICAL PROJECT
ENGINEER & POWER
ENGINEER SERIES**

SALARY: \$46.98 - \$76.50 Hourly
\$8,143.20 - \$13,260.00 Monthly
\$97,718.40 - \$159,120.00 Annually

OPENING DATE: 08/10/21

CLOSING DATE: Continuous

DESCRIPTION:



The City of Palo Alto is currently seeking TWO experienced engineering professionals:

- An **ELECTRICAL PROJECT ENGINEER** to oversee the electric and fiber optic utility projects, from conception through design and construction. The selected candidate will perform project management for major Capital Improvement Projects including engineering design, bid evaluation, contract administration, project scheduling, inter-utility coordination, quality control, and field decisions and supervision to ensure projects are completed in a timely manner. Our ideal candidate will be a strong electrical and fiber technical expert and project manager, with an ability to meet critical project deadlines, and a background overseeing complex electrical and fiber utility projects. *This position requires that candidates be registered as a Professional Electrical Engineer in the State of California.*
- An **ASSISTANT/ASSOCIATE/POWER ENGINEER** manage the electrical engineering projects within the Utilities Engineering Division, providing utilities services to approximately 67,000 residents, and the City's commercial and business customers. *This position is part of a classification series and placement into this series is dependent on years of experience and level of expertise.* The Assistant/Associate/Power Engineer is responsible for developing electrical engineering designs, specifications, cost estimates, and preparing written reports for electric utility maintenance and construction programs associated with various Electric and Fiber Utilities' Capital Improvement Projects.

THE JOBS

ELECTRICAL PROJECT ENGINEER

The Electrical Project Engineer reports to the Senior Electrical Engineer in the Electrical and Fiber

Unit within the Utilities Engineering Division. This position oversees staff who support the delivery of critical Capital Improvement Projects and safe and reliable services to utility customers and is responsible for overseeing and managing electric and fiber optic utility projects, from conception through design and construction. The Electrical Project Engineer performs project management for major Capital Improvement Projects including engineering design, bid evaluation, contract administration, project scheduling, inter-utility coordination, quality control, and field decisions and supervision to ensure projects are completed.

ASSISTANT/ASSOCIATE/POWER ENGINEER SERIES

The Assistant/Associate/Power Engineer series position also reports to the Senior Electrical Engineer in the Electrical and Fiber Unit within the Utilities Engineering Division and will be responsible for developing electrical engineering designs, specifications, cost estimates, and preparing written reports for electric utility maintenance and construction programs associated with various Electric and Fiber Utilities' Capital Improvement Projects. These projects provide new service, or upgraded existing service, to customers, and replace or rehabilitate the City's electric/fiber systems and infrastructure. This position requires a strong project manager with an ability to meet critical project deadlines, and a technical background in distribution system operations and engineering.

This position is part of a classification series and placement into this series (Assistant, Associate or Power) is dependent on years of experience and level of expertise.

MINIMUM QUALIFICATIONS:

BOTH POSITIONS:

- Sufficient education, training and/or work experience to demonstrate possession of the following knowledge and skills, which would typically be acquired through:
 1. Bachelor of Science degree in electrical engineering (with power option or equivalent experience) and
 2. Assistant Power Engineer: this is an entry level position and no prior work experience is required
 3. Associate Power Engineer: Two years increasingly responsible electric utility related engineering experience.
 4. Power Engineer: Four years increasingly responsible electric utility related engineering experience.
 5. Electrical Project Engineer: Three years increasingly responsible electric utility engineering and project management experience.
- Valid California Driver's License.

ELECTRICAL PROJECT ENGINEER:

- In addition to the qualifications listed above, the Electrical Project Engineer must be a registered Professional Engineer in the State of California.

TO SEE THE FULL RECRUITMENT BROCHURE, VISIT: <https://indd.adobe.com/view/2f56b9f3-60e3-43c4-a6fe-67f7a0e88c4e>

HOW TO APPLY: For first consideration please apply ASAP as we will conduct interviews with qualified candidates as they are received.

- <https://wbcpsc.com/job-board>

SECURE THE DATES:

- Interviews will be held virtually as qualified candidates are received.

Please contact your recruiter, Sam Sackman, with any questions:

- sam@wbcpsc.com
- 541-630-0657 (direct) 866-929-9227 (Toll Free)

ESSENTIAL DUTIES:

MINIMUM QUALIFICATIONS:

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MISSION: The Government of the City of Palo Alto exists to promote and sustain a superior quality of life in Palo Alto. In partnership with the community, our goal is to deliver cost-effective services in a personal, responsive and innovative manner.

Application Deadline: Qualified applicants are encouraged to apply promptly: The City of Palo Alto reserves the right to close any recruitment without notice. Positions without a closing date may close at any time. Other recruitments may be limited to a specific number of applicants. Please read job announcements thoroughly for important information.

Selection Process: Application screening will be part of the selection process. Based on application screening, those candidates with the most relevant qualifications will be invited to an oral interview, which may include a written exam and/or practical exam.

Accommodation: Persons with disabilities who require special accommodations may contact the Human Resources Department at 650 329-2376.

Resumes: are welcome as attachments; however they are not accepted in lieu of a complete City application.

The City of Palo Alto is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, gender, age, national origin or disability.

To Apply visit our website at www.cityofpaloalto.org

Position #202100062
ELECTRICAL PROJECT ENGINEER & POWER ENGINEER SERIES
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