



CITY OF LODI
Department of Human Resources
City Hall, 221 West Pine Street,
2nd Floor
Lodi, CA 95240

<http://www.lodi.gov>

INVITES APPLICATIONS FOR THE POSITION OF:
Electric Troubleshooter

An Equal Opportunity Employer

SALARY

\$139,421.62 Annually

OPENING DATE: 05/18/22

CLOSING DATE: 05/31/22

THE POSITION



Work Where You Live - The City of Lodi is home to 65,000 residents, ideally located adjacent to Highway 99 and I-5, 34 miles south of Sacramento, 10 miles north of Stockton and 90 miles east of San Francisco. The City of Lodi is a community surrounded by lush parks, wineries, museums, a lake and open space. Lodi Electric Utility was founded in 1910. For over 100 years, we have prided ourselves in providing safe and reliable electricity. Lodi Electric strives to anticipate the future needs of our customers and develop a plan to meet those needs as cost-effectively as possible while maintaining excellent service. We look to continue to provide the community of Lodi with reliable, affordable, clean and safe power for many years to come.

All applications and supplemental questions must be completed fully and submitted on an official City of Lodi application form. Applications will be accepted and processed until a sufficient number of qualified applications have been received. This recruitment may close without further notice; interested candidates should apply as soon as possible.

Job descriptions are intended to present a broad and general range of duties which includes, purpose, responsibilities, and scope of work. Job descriptions are not intended to reflect all duties performed within the job.

DESCRIPTION

Under general direction perform skilled work in all aspects of the electric distribution system, including diagnosing, preventing, and eliminating issues and problems; related work as required.

DISTINGUISHING CHARACTERISTICS

The class of Electric Troubleshooter is distinguished from the class of Electric Lineman/Linewoman in that this position extensively interacts with the general public and

customers under various conditions and is expected perform in a most courteous and professional manner even under adverse conditions. This position may work a staggered schedule, including Saturday, and is on a rotational standby duty (one week periods) for after-hours call back work.

Receives general supervision from the Senior Electric Troubleshooter or designee. Exercises supervision, as assigned.

EXAMPLES OF DUTIES

ESSENTIAL FUNCTIONS AND OTHER DUTIES

Perform skilled work in all aspects of the electric distribution system, including diagnosing, preventing, and eliminating issues and problems;

First line troubleshooting and preventative maintenance of electric system; skilled work to diagnose, locate, and clear trouble on primary and secondary overhead and underground lines and street lighting systems; participates in switching operations of the system and obtains loading data for system studies;

Runs new services from poles, transformers or service boxes to customer facilities; connects and disconnects services, troubleshoots and tests individual customer services; installs electric meters at new customer locations and installs underground service conduits; Performs street lighting and dusk-to-dawn lighting repair, maintenance and installation; Performs many of the above function on energized systems utilizing appropriate tools and techniques; maintains tools and equipment in a clean and workable condition; Inspects overhead and underground systems for conformance to state electrical safety orders (G.O. 95 & 128), and other applicable rules and regulations; Performs a wide variety of record keeping tasks, such as meter set records, service orders, material records, temporary service records, etc.; and prepares time cards.

Performs other duties related to the operation of the department and the city, including additional duties that enable the department and City to meet the diverse needs of its community.

TYPICAL QUALIFICATIONS

Knowledge of:

Principles of electrical theory as applied to power systems; transformer and other equipment connections for various applications; applicable electrical codes and regulations, such as State electrical safety orders (e.g. G.O. 95 and 128), National Electric Code, etc;

Methods, materials and equipment used in construction, maintenance and troubleshooting of overhead and underground electric distribution and transmission systems;

Construction specifications and operating practices.

Necessary precautions in working high-voltage lines; safe work practices and procedures including first aid and cardiopulmonary resuscitation (CPR); City rules, regulations

Ability to:

Perform skilled work in all aspects of the electric distribution system, including diagnosing, preventing, and eliminating issues and problems

Work with energized underground materials and methods, work proficiently with hot-line tools, i.e. sticks, under energized conditions on both overhead and underground systems, at primary and secondary voltages;

Climb poles and use aerial buckets in confined areas among energized overhead lines and equipment at a considerable distance above ground;

Use good judgment and take effective courses of action in emergencies;; work without direct

supervision;

Communicate clearly, orally and in writing; read and interpret plans and written instructions, maintain accurate, legible, and precise records;

Supervise the work of Electric Linemen/Linewomen or others as assigned;

Maintain good housekeeping in and around the work site.

Respond to work within 30-minutes of a call.

Establish and maintain a cooperative working relationship with others encountered in the course of work.

EDUCATION AND EXPERIENCE:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical combination is:

Education:

Equivalent to completion of high school.

Experience:

Possession of journey level Electric Lineman/Linewoman status, and two (2) years of relevant experience in this status.

LICENSES AND CERTIFICATES:

Possession of a valid Driver's License (Class C) issued from the California Department of Motor Vehicles.

SUPPLEMENTAL INFORMATION

Interested applicants must submit an online application at www.lodi.gov. No paper applications will be accepted. For technical difficulties with your online application, please call the Neogov helpline at 855-524-5627.

Telephone: 209-333-6704. Persons with hearing impairment, please call the California Relay Service 7-1-1.

Evaluation of Qualifications: Application materials and resumes will be screened to determine if applicants are considered to be among the most qualified as outlined on the job announcement. Only applicants who are among the most qualified will be invited to participate in the testing process. Resumes may not be substituted for a completed application.

EQUAL OPPORTUNITY EMPLOYER - The City of Lodi is an equal opportunity employer and is committed to a policy of fair employment practices regardless of race, color, ancestry, national origin, religion, sex or sexual orientation, marital status, age, mental or physical disability or perceived disability, medical condition, pregnancy, political affiliation or belief, or other unlawful discrimination.

AMERICANS WITH DISABILITY ACT - In compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, the City of Lodi provides reasonable accommodation for qualified individuals with disabilities. Individuals with disabilities requiring accommodations must contact the Human Resources Division upon application submittal to confirm the request.

CRIMINAL BACKGROUND INFORMATION - City of Lodi is authorized and required by the state of California to access Local, State, and/or Federal criminal history as part of the testing process. This process can be completed by initial fingerprinting and/or a full Background investigation pursuant to Penal Code §11105(b)(10), §11105.3, §13300(b)(10); Education Code §10911.5; Public Resources Code §5164) and in compliance with the City of Lodi's Fingerprinting Policy and Procedure. As a future employee or volunteer, you are required to be fingerprinted and processed

through the Department of Justice and cleared before you can start. All information obtained will be kept in strict confidentiality.

HIRING PROCEDURE - Applicants must possess the minimum qualifications by the final filing date. Eligible lists are established upon successful completion of the selection process. The candidates must be successful in each part of the testing. To fill each vacancy the hiring department will request names to be certified from the eligible list and will make a selection from this certification list.

CONDITIONAL JOB OFFERS - Conditional job offers are subject to successful completion of a medical drug screen and/or physical. Candidates should not quit or give notice to their current employer until final notification has been awarded by the Human Resources Division.

MEDICAL-DRUG SCREENING – All positions may be subject to a physical or drug screen issued by a qualified medical physician assigned by the Human Resources Division. Under the requirements of the Drug Free Workplace Act of 1988, the City of Lodi has been designated as a drug-free workplace.

APPOINTMENT - At the time of appointment all candidates will be required to execute an oath of allegiance and complete Form I-9 - Employment Eligibility Verification in compliance with the Immigration and Naturalization Act. United States citizenship is not required. All new appointees are required to successfully complete a probationary period of twelve months.

EMPLOYMENT BENEFITS

SALARY - The starting salary is the first rate shown on the job announcement. Advancement to the higher steps of the salary range is based upon merit in accordance with the Salary Ordinance and Rules for Personnel Administration. Eligibility for the first merit increase is effective after 12 months and for additional merit increases after one year intervals until the employee has reached the maximum step.

HOLIDAY, VACATION, SICK, AND ADMINISTRATIVE LEAVE - Holiday - An average of 13 paid holidays per year. Vacation - 2 weeks paid vacation annually, increasing with length of service depending upon the appropriate labor agreement. Sick Leave - 10 days per year depending upon the appropriate labor agreement. Administrative Leave - Management/Mid-Management positions receive 80 hours per fiscal year, and specified professional/technical positions receive 40 hours per fiscal year (Pro-Rated).

HEALTH INSURANCE - Medical, Dental and Vision plans are available for employee and dependents. A portion of the premiums may be the employee's responsibility.

LIFE INSURANCE AND LONG TERM DISABILITY - The City pays the full premium for employee and dependent life insurance, and offers a long-term disability plan that provides up to approximately 2/3 of an employee's salary.

RETIREMENT AND DEFERRED COMPENSATION - The City of Lodi is a member of the Public Employees' Retirement System (P.E.R.S.). Lodi is not a member of the Social Security System except for the required medical contribution. Employees may participate in a 457 Deferred Compensation program.

FLEXIBLE SPENDING ACCOUNT - Employees may participate in a Section 125 Flexible Spending Account.

IMPORTANT NOTE: This bulletin does not constitute an expressed or implied contract. Any provisions or job duties contained in this bulletin may include modifications pending labor agreements and/or council approval.

Electric Troubleshooter Supplemental Questionnaire

- * 1. I understand that in order for my application to receive every consideration in the selection process, I must complete all of the application (education, experience, etc.) along with the following Supplemental Questions and provide concise but detailed answers. I understand these responses must match the information I provide in the Work Experience and Education sections of my application. When answering narrative descriptions of my experience, I understand that I must include the name of the employer, dates of employment, and the name and phone number of my supervisor.

Do not refer to a resume or other documentation in lieu of completing the employment history section or responding to the supplemental questions; they will not be reviewed or considered.

I certify that all the information provided on my application and this Supplemental Questionnaire is true to the best of my knowledge.

I have read and understand the above instructions

- * 2. This position requires that you possess and maintain a valid California Driver's License. Do you understand and meet this requirement?

Yes No

- * 3. This position requires a minimum of a high school diploma or equivalent. Do you possess and meet this requirement?

Yes No

- * 4. This position requires possession of journey level Electric Lineman/Linewoman status, and two (2) years of relevant experience in this status.

Do you understand and meet this requirement?

Yes No

- * 5. **You must attach proof of your journey level Electric Lineman/Linewoman status.** Failure to provide proof of journey level status may result in rejection of your application. Have you attached proof of your journey level status to your application?

Yes No

- * 6. This position requires a response time of 30 minutes for overtime calls. Do you understand and agree to this requirement?

Yes No

- * Required Question