

# MANAGER, ENERGY CONTROL CENTER

Burbank Water and Power

*(Burbank, CA)*





## BURBANK WATER AND POWER

BWP is a vertically integrated, community owned municipal utility serving the City of Burbank, California. BWP is owned and operated by the City of Burbank and is governed by the Burbank City Council and an appointed board of Burbank residents. BWP is not-for-profit, delivering service at cost. BWP's large customers include Walt Disney Company, Warner Bros., Amazon, Nickelodeon, and the Cartoon Network.

BWP's mission is safely providing affordable, reliable and sustainable utility services to the community. Our purpose is powering the flow of life, today and tomorrow. BWP's values include finding a way, continuously improve, including others, being respectful and delivering the future. BWP embraces innovation, emboldens change and empowers people to improve the quality of life for Burbank and beyond. We do this by making it easy for customers to contribute to a sustainable future by actively connecting and responding to their needs. In our services, we provide connectivity at a price and quality that allows all people to access the wealth of information the world has to offer. BWP utilizes technology to produce accurate and timely financial information for prudent decision making and provides cost-effective innovative enabling technology to improve quality of life.

BWP is committed to providing Burbank with reliable, affordable, and sustainable utility services through a strong organizational culture with a family atmosphere, proactive planning and management, application of new technologies, strong relationships with Burbank's policy-makers and citizens, and a commitment to a human performance and just safety culture. BWP's track record in these areas is exemplary, including system reliability performance that is among the best in the United States. Burbank is also proud to provide some of the lowest water and electric rates in the southern California region and is an American Public Power Association rated Diamond-level Reliable Electric Public Power Provider.

BWP is committed to prudent innovation for the benefit of its ratepayers: for example, Burbank is one of the few cities in Southern California to have 100% "smart meters" for both electric and water service. Burbank remains committed to sustainability as the first city to commit to providing 33% of power from renewable sources by 2020. Burbank met this goal by 2015.

BWP's business, like other utilities, especially in California is changing in fundamental ways. Many of these changes directly affect BWP's operations, as California utilities move toward 60% renewable power by 2030 and 100% by 2045. Such targets will bring about a substantial amount of sustainable renewable energy which creates challenges in transporting, storing (short and long term) and delivering energy while balancing reliability and affordability. BWP will also be terminating its coal power purchase effective 2025 which introduces challenges and opportunities to meet the new renewable energy requirements and future GHG reduction targets. This is an exciting and dynamic time to be joining the BWP team.

The Burbank City Council and BWP Board are progressive and supportive. BWP also enjoys supportive and healthy relationships with its union representatives.

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## THE POSITION

The incumbent develops, plans, and manages all functions of the Energy Control Center (ECC) including the administration, security, emergency response, safe and reliable electrical operations required to operate the utility's electrical facilities beyond the step-up transformer breakers of the local generating plants.

This individual oversees Systems Control and Data Acquisition (SCADA); manages the effective scheduling and marketing of the utility's electricity generation and transmission facilities; participates in the development of power supply strategies; and develops, prepares, and implements the Energy Control Center budgets. In addition, they perform safety and economic analysis related to electricity operations and manage and promote safety programs.

In their capacity as a supervisor, they plan, direct, and evaluate all training and work performed by Energy Control Center personnel; make effective recommendations for hiring, promotions, and transfers; and make effective recommendations regarding disciplinary action, up to and including termination.

The Manager, Energy Control Center also directs consultants and contractors with the City Attorney's Office; represents the utility in industry organizations; develops and presents reports to management, the Burbank Water and Power Board, the City Council, and the regional reliability council; and ensures compliance with North American Electric Reliability Corporation (NERC) Reliability Standards.

## THE IDEAL CANDIDATE

The ideal candidate is a collaborative leader and team player whose inclusive approach brings out the best in their people. They will be transparent, be able to represent the ECC at various organizations and will bring out the best from their team. They have a basic understanding of power supply operations and planning; electrical switching operations and planning; electrical system restoration and outage management; inter-utility operations; electricity interconnections; integration of service, supply, financial, and trading risks; electrical operational planning; risk management practices; and NERC Reliability Standards.

As a leader, the ideal candidate is empathetic and understanding to the changing needs of the Division. They maintain an open dialogue with their staff and attentively listen to any input they receive. They establish clear expectations and ensure that they are carried out. They maintain a safe and productive work environment and establish durable and effective succession lines for critical positions.

The best qualified candidate is someone who takes independent responsibility for their work and the success of their team while ensuring positive outcomes for BWP's management team. They are adept at conducting research; preparing and reviewing reports; presenting technical information to various audiences. They are able to analyze complex problems involving technical, cultural, and organizational considerations and develop effective solutions. They demonstrate creativity and ingenuity; make decisions and operate effectively under emergency conditions; communicate effectively, both orally and in writing. Finally, they establish and maintain effective working relationships with supervisors, fellow employees, and the public, including business and neighborhood groups.

### Qualifying Education and Experience:

Minimum Qualifications: Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for acceptable job performance as determined by the City. Example combination includes completion of two years of college-level work specializing in electrical power engineering or a related field and six years of progressively responsible experience in electric systems operation.

Licenses and Certificates: A valid North American Electric Reliability Corporation (NERC) certification as a NERC Certified System Operator – Reliability at time of appointment AND a valid California Class "C" Driver's License or equivalent at time of appointment.



## COMPENSATION & BENEFITS

**Salary:** \$153,322.78 - \$201,619.60 per year, not subject to Social Security.

**Benefits:** Medical, dental and vision plans; CalPERS retirement plan; retiree medical plan; 457 deferred compensation program; vacation and holiday leave; tuition reimbursement; no-cost 24/7 on-site gym; off-site 50-meter lap swimming pool; EV charger parking; and additional benefits. For more information on employee benefits, visit: <https://www.burbankca.gov/documents/174345/400292/BMA+For+Full-Time+Employees.pdf/7b2dde5b-d00b-77eb-0a29-fd2e946613f6?t=1608662640203>

The City of Burbank requires all new employees to have been fully vaccinated for COVID-19 prior to the start of employment. As such, all candidates must show proof of COVID-19 vaccination (two doses of Pfizer or Moderna/one dose of Johnson & Johnson) upon receipt of a conditional offer letter and no sooner. Candidates who fail to provide proof of such vaccination after receipt of a conditional offer letter will have their offer rescinded and not be hired. You should not inform the City of your COVID-19 vaccination status until you are selected to be hired and receive a conditional offer letter. Candidates who are unable to get a COVID-19 vaccination due to medical and/or religious reasons may request a reasonable accommodation under the Americans with Disabilities Act/Fair Employment and Housing Act.

## HOW TO APPLY

Apply immediately at [www.alliancerc.com](http://www.alliancerc.com). Resume review will be on-going, and interviews will be scheduled as soon as a sufficient number of well-qualified candidates has been identified. For questions and inquiries, please contact Cindy Krebs at (562) 901-0769 x336 or [ckrebs@alliancerc.com](mailto:ckrebs@alliancerc.com).

### ALLIANCE RESOURCE CONSULTING LLC

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## CITY OF BURBANK

The City of Burbank hugs the eastern San Fernando Valley, nestled between the Hollywood Hills and the Verdugo Mountains. Its 17 square miles contain a diverse resident population of just over 103,000 (2010 Census) and a working population that exceeds the number of residents (it is an urban City). Its excellent school system, extensive shopping choices, moderate year-round climate, tree-lined neighborhoods, and many parks make Burbank an excellent place to call home. Los Angeles and its many entertainment and cultural attractions including the Hollywood Burbank Airport are only a short drive away, with the beach to the west and the San Gabriel Mountains to the east.

