

The Position

To plan, schedule, supervise, participate in and manage the construction, maintenance, repair and operation of designated municipal electrical distribution systems; to plan, schedule, supervise and participate in the repair and maintenance of electrical utility equipment, lines and facilities; to provide technical assistance and resources to assigned staff; and to function as a positive and cooperative team member. The position provides specialized and professional staff support, information and assistance to the City Council and the City Administrator. The position serves as a member of the City's senior management team.

Duties may include but are not limited to:

- Plans, and supervises in a wide range of skilled and technical tasks in the construction, installation, maintenance and repair of overhead and underground electrical distribution lines, substations, electrical services equipment and related facilities
- Inspects electrical transmission/distribution lines, facilities, equipment and work in progress to ensure that proper maintenance and repair are occurring
- Oversees, coordinates and monitors the work of contractors and outside engineers performing new construction or repairs for the City's electrical services projects; inspects work in progress and provides management with updates and status reports
- Coordinates, supervises and monitors the customer service and meter reading/recording functions for the City's electrical utility services to include the maintenance, repair and installation of meters for both residential and commercial services

For the full job description please visit
www.gridley.ca.us/MMCU

A small town that loves company



Gridley City Hall

(530)846-3631

685 Kentucky Street.

Gridley, CA 95948

www.gridley.ca.us

**Applications must be recieved by
November 14th, 4 pm**



The City of Gridley invites your interest in
the position of

ELECTRIC UTILITY DIRECTOR

Salary \$160,260



WWW.GRIDLEY.CA.US

The Community

The City of Gridley is a small town that loves company. This quaint community with a population of just over 7,000 is located in the heart of the beautiful Sacramento Valley at the foot of the world's smallest mountain range, the Sutter Buttes. Conveniently located within a few hours of the Bay Area and the Lake Tahoe/Reno area, one has the advantage of living in a community with clean air, good water, and a rural lifestyle, while having quick access to metropolitan areas. The area is also home to some of the best hunting and fishing in the state. Gridley's compact footprint complements the rich and fertile agricultural lands that surround the City. One need only travel a few minutes in any direction before reaching wide open spaces of beautifully rolling rice fields and lush green orchards. Gridley continues to chart its own destiny by providing water, wastewater, and electrical services to residents and businesses. To meet the needs of a growing community, Gridley offers quality lifestyle, a community with old fashioned friendliness and values, educational, cultural, and recreational opportunities. All of these make Gridley an exceptional place to live and work. The region offers easy access to a wide range of sporting and recreational activities, and is the gateway to the Pacific Flyway for migratory birds in America. The community is served by a K-12th grade school system, which serves both the community and rural population. Gridley is home to a nonprofit hospital and the Butte County Fairgrounds. Higher education opportunities are available from Chico State University and Butte and Yuba Community Colleges

City Government

The City of Gridley was incorporated in 1905 as a General Law City. The City has since adopted a Council/Administrator form of government. The City Council consists of five members, elected for overlapping four-year terms. The City has 49 full-time employees and a budget of \$14,867,671. City Departments include Administration, Finance, Information Technology, Electrical, Public Works, Building, Code Enforcement, Parks & Recreation, and Police. Utilities provided by the City include drinking water, wastewater treatment, drainage, and electric distribution. The City contracts services for fire (Cal Fire), legal, planning, and engineering services. The City has operated an electrical utility since 1910, is a member of the Northern California Power Agency. Gridley has a stable employment environment, with many long term employees. The City and the regional area is poised for growth. Gridley's last General Plan was completed in 2010. The City's financial condition is stable.



Salary & Benefits

The City provides generous benefits package, including the following:

Retirement – The City participates in the PERS 2% at 55 retirement plan for Classic employees and 2% at 62 for new members. The employee is responsible for the employee share under either plan. Employees are eligible to participate in the ICMA deferred compensation plan. The City does not participate in Social Security.

Health Insurance – The City provides generous family benefits with minimal employee contribution.

Vacation – The Electric Utility Director receives vacation as follows: 0-5 years – 12.5days/year; 6-10 years – 17.5days/year; 11+ years – 22.5days/year.

Holidays – 14 days per year

Management Leave – 120 hours per year

Sick Leave – 12 days per year with unlimited accrual

Life Insurance – \$100,000, employee only

Longevity Pay – The Electric Utility Director receives longevity as follows: 10 years of service 1% of salary, 15 years of service 2% of salary, 20 years of service 3% of salary, 25 years of service 4% of salary